

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2014 TO 31 MARCH 2015

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 DECEMBER 2014 TO 31 MARCH 2015**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Halton Public Health Annual Report 2013-14	Executive Board	20 November 2014
2	Halton Suicide Prevention Strategy	Executive Board	15 January 2015
3	Halton Alcohol Harm Reduction Strategy	Executive Board	20 November 2014
4	Household Waste Collection Policy	Executive Board	12 February 2015
5	Medium Term Financial Strategy	Executive Board	20 November 2014
6	Budget Proposals 2015/16	Council	10 December 2014
7	Council Tax Base 2015/16	Council	4 March 2015
8	Budget 2015/16	Council	4 March 2015
9	Leisure Centre Options Paper	Executive Board	15 January 2015
10	Peelhouse Lane Site -New Widnes Cemetery	Executive Board	20 November 2014
11	HBC Field	Executive Board	20 November 2014

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Health and Wellbeing Portfolio

Halton Public Health Annual Report 2013-14	Executive Board 20 November 2014	To approve the Halton Public Health Annual Report.	Independent report by the Director of Public Health (Eileen O'Meara).		Eileen O'Meara
Halton Suicide Prevention Strategy	Executive Board 15 January 2015		Public and key stakeholders consulted via workshops, meetings and questionnaire.		Dr Elspeth Anwar Elspeth.Anwar@halton.gov.uk
Halton Alcohol Harm Reduction Strategy	Executive Board 20 November 2014		Public and key stakeholders consulted via workshops and meetings.		Dr Elspeth Anwar Elspeth.Anwar@halton.gov.uk

Environmental Services Portfolio

Household Waste Collection Policy	Executive Board 12 February 2015	Executive Board will be asked to consider approving the adoption of an updated Household Waste Collection Policy.	The current policy and an updated draft will be subject to scrutiny by the Environment and Urban Renewal Policy and Performance	Executive Board Report - Household Waste Collection Policy 17 March 2011	Jimmy Unsworth jimmy.unsworth@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Board, making a recommendation to Executive Board.		

Resources Portfolio

Medium Term Financial Strategy	Executive Board 20 November 2014	To seek approval for the Council's Medium Term Financial Strategy for 2015/16 to 2017/18.			Ed Dawson ed.dawson@halton.gov.uk
Budget Proposals 2015/16	Council 10 December 2014	To seek approval for an initial tranche of revenue budget proposals for 2015/16.			Ed Dawson ed.dawson@halton.gov.uk
Council Tax Base 2015/16	Council 4 March 2015	To seek approval for the 2015/16 council tax base for the Borough.			Ed Dawson ed.dawson@halton.gov.uk
Budget 2015/16	Council 4 March 2015	To seek approval for the Council's revenue budget, capital programme and council tax for 2015/16.	The public via Area Forum meetings. The Chamber of Commerce via Bulletin.		Ed Dawson ed.dawson@halton.gov.uk

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Community and Sport Portfolio

Leisure Centre Options Paper	Executive Board 15 January 2015	The current Leisure Management Contract will expire on 9 January 2016. The Council needs to consider its future options which will be presented to Executive Board.	Any person wishing to make representations should do so in writing to Chris Patino, Operational Director, Community and Environment by 30 November 2014.	Leisure Contract Management in Halton 2014 briefing paper	Chris Patino
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Physical Environment Portfolio and Environmental Services Portfolio

Peelhouse Lane Site - New Widnes Cemetery	Executive Board 20 November 2014	To commence procurement procedures to meet the critical dates for delivering a new cemetery. This will also help enable effective marketing of the two defined housing development sites in the next phase of the former school site redevelopment.		Former Fairfield High School and Land report to Executive Board 14 June 2012 and Peelhouse Lane Site report to Executive Board on 28 March 2013	Paul Wright paul.wright4@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Physical Environment Portfolio

HBC Field	Executive Board 20 November 2014	<ol style="list-style-type: none"> 1) The Council to enter into a Development Agreement with the preferred developer for the development of HBC Field. 2) The Council to enter into an Easement Agreement with Network Rail for the delivery of the 3MG Rail connection. 	The decisions requested are in line with the Ditton Strategic Rail Freight Park Masterplan (now known as 3MG), Halton's Unitary Development Plan and Halton's Core Strategy which were all widely consulted on.	3MG Masterplan; Appraisal and Evaluation documents.	Sally McDonald sally.mcdonalds@halton.gov.uk
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor T McInerney